



Republic of the Philippines
Department of Education
Schools Division of Benguet

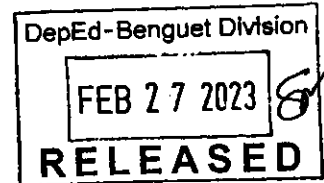
February 23, 2023

DIVISION MEMORANDUM

No. 61, 2023

**SCHOOL HEALTH SECTION PERSONNEL PLANNING MEETING FOR THE
CONDUCT OF THE BENGUET PROVINCIAL ATHLETIC MEET (BPAM)**

TO: Chief Education Supervisor, CID and SGOD
Public Schools District Supervisors, Coordinating Principals
Public Elementary and Secondary School Heads
School Stakeholders
All Others Concerned



1. The School Health Personnel are required to attend the BPAM Planning Meeting on **March 3, 2023** at the **Dap-ayan Restaurant, Pico, La Trinidad, Benguet**. The meeting shall start at **8:00 AM**.
2. Expected Agenda are the following:
 - a. **EMERGENCY MEDICAL SERVICES (EMS)** Guidelines, Directory and Playing Venue Assignments of Medical Personnel for the Benguet Provincial Athletic Meet 2023
 - b. Review of the Roles and Responsibilities of Program Coordinators/Nurses
 - c. Update on School Based Health Programs
 - d. Medical and Dental Consultation and Clearance of athletes
 - e. Other Health and Administrative Matters
3. The School Health Section Personnel are required to bring the following:
 - a. DTR, Hazard Pay (HP) and Travel Claim Documents
 - b. 2nd Quarter Narrative Reports (OK sa DepEd Format)
 - c. Monthly Statistical Report (Consultation)
 - d. Lists of Personnel without F86
 - e. Lists of Dengue Positive Learners, HFMD cases
 - f. IPCRF commitment form for those who have not submitted yet.
 - g. Update on School Based Health Programs
4. Expenses incurred in attendance to this meeting shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination to all concerned is desired.


GLORIA B. BUYA-AO
Schools Division Superintendent



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

